

TITLE: Children's Ministry Lead (part-time, interim)

PURPOSE: To serve the Lord and Carmel Presbyterian Church by providing oversight and leadership in the following areas related to preschool and elementary students: Biblical teaching, Worship, Fellowship, Evangelism, Discipleship, Servanthood, Administration. Provide age appropriate curriculum to the children and resources to the parents for discipleship at home.

ACCOUNTABILITY: The Senior Pastor is the direct supervisor

RESPONSIBILITIES:

Generally

Loving and praying for children and families. Making disciples by providing biblical teaching, creating fun/safe spaces and opportunities for fellowship, and building relationships with kids and their parents.

Specifically

Work with the Senior Pastor and other key staff and volunteers to:

- Lead Sunday morning Sunday School and nursery
- Lead Wednesday after-school program
- Recruit, train, and supervise volunteers
- Outreach to children and families
- Administrative duties related to children's ministry including ongoing safety protocols, background checks, church-approved safety training, room preparation, clean up and regular communication with all parties
- Attendance at weekly staff meetings, monthly committee meetings, all-church events and other meetings as needed
- *As Time permits:*
 - Disciple children and parents/guardians
 - Assist in developing opportunities for children to participate in Sunday worship
 - Develop and lead VBS
 - Partner with staff and volunteers to create a comprehensive family ministry plan

SCHEDULE: This is a part-time, non-exempt position that will require dedication and time invested in children and families. Work hours will be flexible and will be determined together with the supervisor.

REQUIREMENTS:

1. Excellent communication and social skills.
2. Must possess at least a High School degree.
3. Competent understanding of the Bible and biblical theology.
4. Experience working with children and families.
5. A love and a calling to disciple children and families.
6. A desire to be part of an encouraging, transparent and fun team.

HIGHLY DESIRABLE:

1. Bachelor degree and/or graduate degree in ministry.
2. Experience training and leading other volunteers is a plus.